

**Consulate General of India
Bali**

Rights to Information
Citizen's Charter / Time Limit

Sr. No	Type of Services	Sub Category of Services	Timeline (Approximate)
1	Visa	For Indonesian passport holders	Same day service
		For other nationality	4-5 working days
2	Passport	Re-issue (normal cases)	1 – 2 weeks (in cases where pre-police verification (PV) not required)
		Fresh passport for newborn baby	1 week
		Official and Diplomatic passport	Maximum 1 week
3	OCI Card	Granting if OCI card (Normal Cases)	30 days
		Reissue of OCI Card	20 days
		Misc. service of OCI	30 days
4	Emergency Certificate	Lost passport	1-2 working day
		Jail cases	1-2 working day
5	Attestation of documents	Indian documents	Same day service
6	Birth registration	-	Same working day
7	Indian PCC	Indian nationals	Up to 30 working days (in cases where police verification is required)
		Non-Indian nationals	Same working days
8	Renunciation of citizenship	-	Up to 60 working days
9	Other Misc. Consular Services (eg. NOC for Indonesian Citizenship, Surrender of Passport, Birth Certificate based on Passport, POA, NRI Certificate, Life Certificate, etc)	-	Same working day